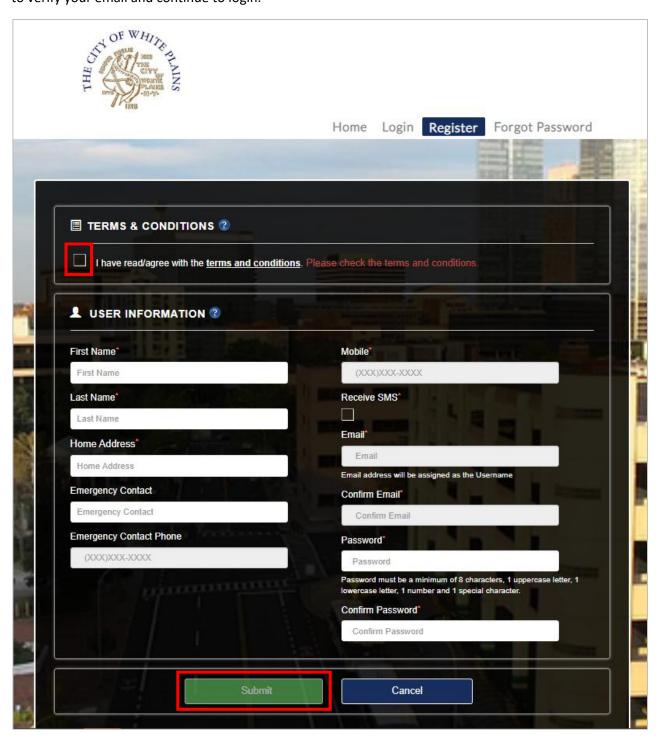
# Welcome to the Online Permit Application System for the City of White Plains, NY

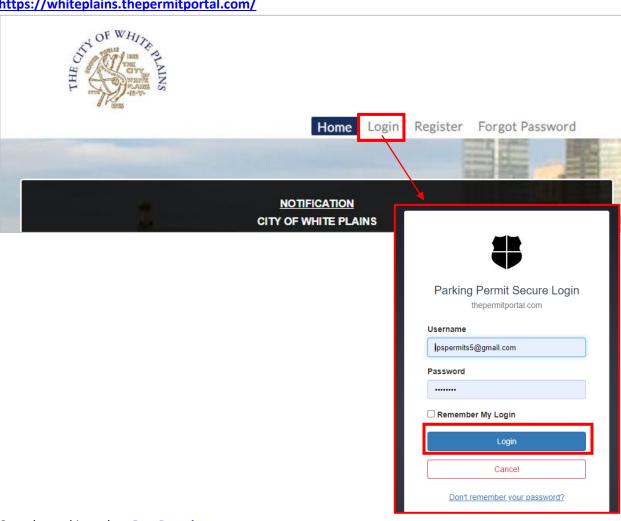
#### Register

Visit <u>https://whiteplains.thepermitportal.com/</u> and Register. Enter your User Information in the fields below and accept the Terms & Conditions. Continue to <u>Submit</u>. Once you submit you will receive an email to verify your email and continue to login.



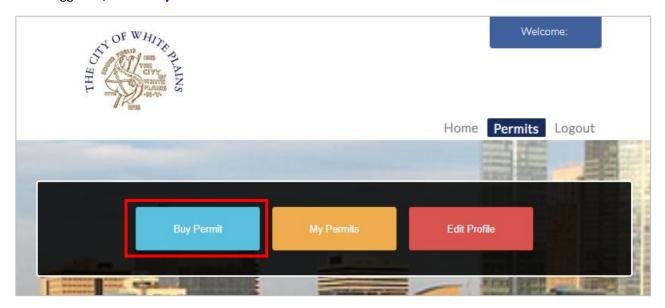
#### Login

Login using your email address as the Username and enter the password you created during registration.



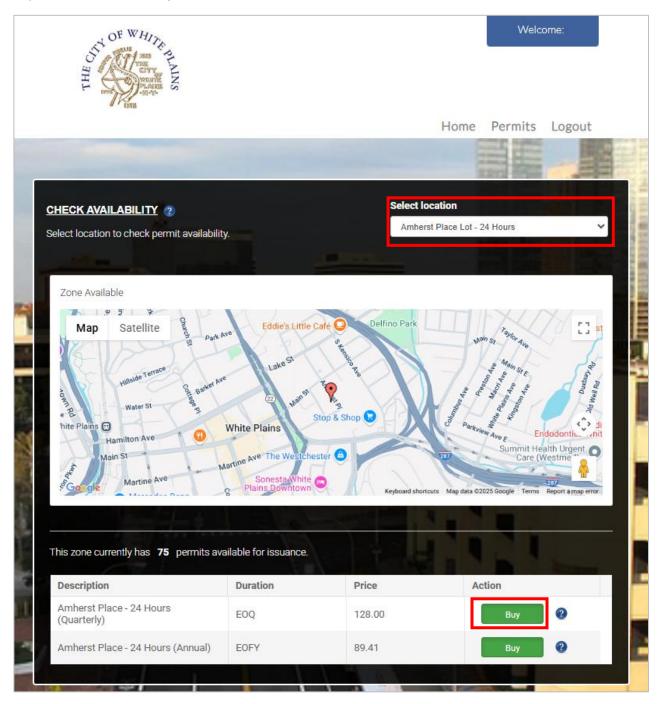
#### https://whiteplains.thepermitportal.com/

Once logged in, select **Buy Permit**.



### **Permit Application**

On the following page proceed to **Select Location** from the list and select the permit type you would like to purchase and select **Buy**.



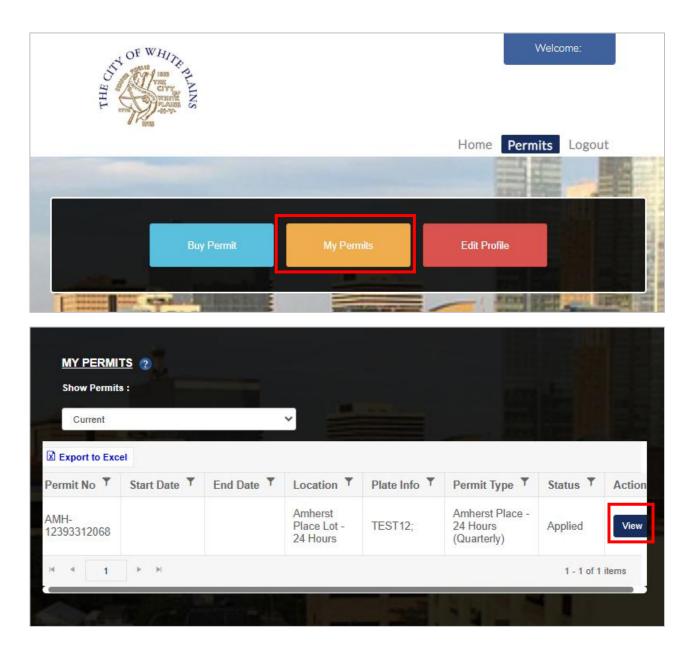
Complete the permit application below by entering all fields listed, select the vehicle that you would like to purchase the permit for, upload any required documents and **Submit**.

PURCHASE NEV	V PERMIT (	2							
Click here to view .Check box below to confirm you understand the rules and regulations.									
Daily 6am-12Mid. Permit (Meter or Permit indoor spaces only after 4pm/HC any valid indoor space w/Permit & hangtag). Day permits must be in permit area. After 4pm day permits may park anywhere in garage. Day permits with handicap logo imprinted on them may park anywhere in garage. State issued handicap hangtag must also be displayed. All other permits may park anywhere in garage. Permit parkers may not park in outside lots. Electric vehicle permit holders may only park at chargers inside the garage while charging. Electric vehicles without a valid Electric Vehicle permit must pay meter rate while charging. Once vehicle is charged, it must be relocated.								with ehicle	
Permit Type Chest	ter Maple								
Location Chester-Maple Garage: 24 Hour, Day, Low Income Senior, Commercial, Business Day, Business 24 Hour									
Permit Sub Type	Chester-Mapl	e DAY: MONT	HLY						
Tentative Start Da	nte 05/12/202	5							
Actual Cost \$115.	00								
Payment Option									
Credit Card			~						
VEHICLE INFOR	MATION 🥐								
Select All Vehicle	25								
Select Record	Primary	License	Make	Model	Color	Year	State	Decal Number	
	<b>v</b>	TEST12					California		0
◆ A DD VEHICLE - select plus sign to add vehicle									
			s	ubmit C	ancel				

### **Proceed to Payment**

Once you Submit the permit application, you will receive an email confirmation. If approval is required, you will receive an email once it is reviewed with further instructions.

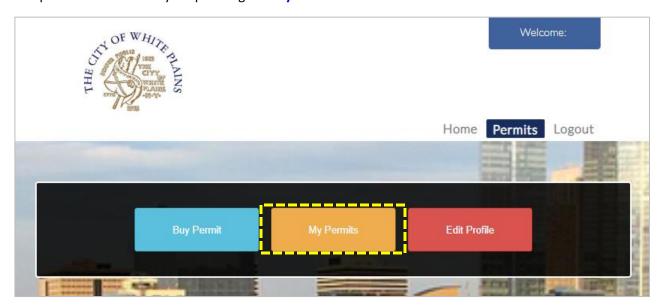
**To make payment**, log in and go to My Permits. Select to View Approved permit and Proceed to Checkout. **Permits are not valid until payment is made.** 



	P			Proceed to Che	ckout Cane	el Permit			
PERMIT	DETAILS	?							
Permit No : AMH-12393312068			68	Location : A	mherst Place L	ot - 24	Status : Approved		
				Hours - 14 A Plains, NY, U	mherst Place, V ISA	Vhite			
Permit	Type : Amh	erst Place							
Permit	Sub Type :	Amherst P	lace - 24	Hours (Quart	erly)				
Email :	ipspermits1	13@gmail.c	om						
Applied	I Date : 5/1	2/2025		Tentative St	art Date : 5/12/	2025	Tentative End Date :	6/30/2025	
Applied Date : 5/12/2025				Quantity : 1			Permit Price (Each) \$ 128.00		
Total	Cost \$ 128	.00		Payment Ty	vpe : Credit Car	d	AutoPayment : No		
Appli	cation Typ	e : Individu		mur	1			a de la composition de la comp	
_		3			- 10			100	
ECTE	) VEHICLE			and the second se					
LECITEI Make	Model	Color	Year	License	State	Туре	Decal Number	Status	

# **Updating Vehicles**

To update the vehicle on your permit go to My Permits.



From the list of My Permits select to **View** the permit you would like to update.

MY PERMI Show Permit							
Current			· _		international and a second		
Export to Exc	el Start Date 🔻	End Date <b>T</b>	Location <b>Y</b>	Plate Info <b>Y</b>	Permit Type 🍸	Status <b>Y</b>	Action
AMH-	05/12/2025 12:00 AM	06/30/2025 12:00 AM	Amherst Place Lot - 24 Hours	TEST12;	Amherst Place - 24 Hours (Quarterly)	Paid	View

On the Permit Details page under Select Vehicle, **select the vehicle** you need to update for your permit **from the list of options on the dropdown menu.** Once you have selected the vehicle select **Save**. Your vehicle has now been updated for your permit.

PERMIT DETAILS 👔		
Permit No : AMH-123933120	068 Location : Amherst Place Lot - 24	Status : Paid
	Hours - 14 Amherst Place, White	
	Plains, NY, USA	
Permit Type : Amherst Place		
Permit Sub Type : Amherst F	Place - 24 Hours (Quarterly)	
Email : ipspermits13@gmail.	com	
Applied Date : 5/12/2025	Applied Date : 5/12/2025	Start Date : 5/12/2025
End Date : 6/30/2025	Quantity : 1	Permit Price (Each) \$ 128.00
Total Cost \$ 128.00	Payment Type : Credit Card	AutoPayment : No
	Agency	Application Type : Individual
Start Date : 5/12/2025 12:0	00 AM End Date : 6/30/2025 12:00 AM	
Payment Type : Credit Ca	rd Transaction Amount : 128.00	Transaction Date : 5/12/2025
Agency	DeliveryType : In Person	
ELECTED VEHICLE 2	123	
To Add a new vehicle, click he	ere.	
To Add an existing vehicle to	this permit, please select from the drop down l	ist and click save.
No Selection	✓ Save	
Plate Number Make	Model	Color Action
TEST12		/ =

### Questions

For questions, please contact us via email at <u>parking@whiteplainsny.gov</u> or by telephone:

Hamilton - Main Garage Phone: 914-422-1310 Lexington - Grove East Phone: 914-422-1392 Lexington - Grove West Phone: 914-422-1391 White Plains Center Garage Phone: 914-422-1214 Parking Services Department Phone: 914-422-1232